



## **ARCHITECTURAL CONTROL COMMITTEE CHARTER**

### **Mission:**

In accordance with the desired purpose of the Rolling Creek Ranch community, the Architectural Control Committee (ACC) is tasked with helping to “establish and maintain a uniform plan for the communities development and maintain the character of the community while preserving a uniform plan for the benefit of present and future owners of the tracts within Rolling Creek Ranch”. The committee is assigned to the oversight of all original construction of new buildings, additions, or alterations made to dwellings or lots within the Rolling Creek Ranch Subdivision. The ACC must observe strict adherence to the Covenants, Conditions, and Restrictions adopted by the Rolling Creek Ranch POA and the architectural guidelines provided by the Rolling Creek Ranch board.

### **Scope of Work:**

According to Section III of the Covenants, Conditions, and Restrictions, the ACC shall be responsible for overseeing the approval of single-family homes, in addition to accessory buildings and/or modifications. The ACC must first be contacted before any “changes are made to the exterior design or appearance of any improvement. No demolition or destruction of any improvement by voluntary action shall be made without first obtaining the approval of the ACC.” Along with these general provisions, the ACC shall have the oversight to approve exterior building materials, colors, and general aesthetics. Anything not clearly defined within the CCRs will be considered outside of the scope of ACC control.

### **General Guidelines:**

1. All ACC Applications will go into an electronic database or application for virtual review by the committee
2. Review of complete submissions must be completed within 30 days
3. All ACC recommendations need to be clearly conveyed through approval or rejection letters to any member(s) submitting projects
4. Enforcement of all rules as outlined in the CCRs including communication with members that are in violation of rules falling within the ACCs scope of control
5. When necessary, make recommendations to the board regarding architectural policies

### **Committee Members**

The following community members that were chosen by volunteering and approved by the Board: TBD

Except for the board member/liaison on the committee, each member is appointed for a two-year term. The terms will be staggered to provide continuity of the committee. More than one consecutive term is allowed for each member.